

PRODUCTION SKILLS CHECKLIST

PRE-PRODUCTION

Story & Character
Cinematic Language
Planning & Script
Schedule/Budget
Timeline/Goals

PRODUCTION

Skills on set - working with a crew

Camera Skills:

1. Composition & Framing
2. Lighting – Natural & Adding lights
3. Depth of Field
4. Color
5. Relationship of objects in frame
6. POV
7. Scene Coverage

Microphone Skills:

1. Identify different mics:
 - a. Shotgun camera mic
 - b. Lavalier (wired and wireless)
 - c. Hand Held
2. Get optimal sound from the system you have.
3. Monitor sound using headphones.
4. Record room tone – and background ambiance

Interviewing skills:

1. Create a comfortable environment.
2. Have a list of questions – that elicit a complete answer.
3. Choose an interesting Angle for shooting.
4. Get reaction shots & cutaways.

B-Roll Shooting:

1. Find motion, color, symbols, lines & activity for montage editing.

POST PRODUCTION

Non-linear Editing Skills:

1. Organize files
2. Capture video
3. Import stills
4. Import music
5. Create an assembly edit
6. Add titles/transitions/effects
7. Edit interviews
8. Edit montage
9. Edit scenes
10. Separate sound & picture

11. Add images over interviews
12. Stages of picture editing:
 - a. Rough Cut
 - b. First Cut
 - c. Final Cut
 - d. Picture Lock

Working with Images

1. Open image in Photoshop
 - a. Crop & re-size 720 x 480
 - b. Adjust brightness & contrast
 - c. Keying effects
 - d. Adding text
 - e. Outputting file
2. Create titles with Live Type

Sound Design

1. Edit dialogue
2. Add sound effects
3. Add music
4. Sweeten audio
5. Mix volume

Add Voice over Narration

1. Hook up microphone to computer or camera
2. Write script and record narration

Create original Music

1. Garage Band skills
2. Record real instruments & vocals

EXHIBITION

Output files for Internet

1. Make full resolution output of final cut - *finalcut.mov*
2. Compress movie into two sizes & name (using Cleaner 6)
 - a. Small = 15MB 320x240 – *FinalCut_sm.mov*
 - b. LG = 30MB 640x480 – *FinalCut_LG.mov*
3. Create movie still from finalcut.mov
4. Re-size in Photoshop for web – 133width x 100height

Upload files to server

1. Open Fetch > navigate to mov folder
2. Drag compressed movie to mov folder
3. Test link & Celebrate!

Create DVD

1. Data DVD
2. AutoPlay DVD
3. Menus & Chapters

SUBMIT MOVIE TO FILM FESTIVAL www.myhero.com/filmfestival
Contact: Wendy Milette 949/235-8856 media@myheroproject.org